

Instructions on Completing the Accreditation Application Form

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Please read through this instructions carefully before filling in the <i>Accreditation Application Form</i> .		
1. Please select the category according to the applicant's function/role referring to Appendix G in the accreditation guide, and then fill in the accreditation application form. 2. Unless otherwise stipulated, as for information to be typed manually, please use simplified Chinese or capital Latin letters. 0-9 should be used for numbers. 3. The printed accreditation application form should be duly signed by the President, Secretary General or other authorized representative of the responsible organization and affixed with the stamp of the responsible organization.		
The requirements for completing the <i>Accreditation Application Form</i> are as follows:		
Item	Explanation	Example
Function/Role	Required for all applicants. Please select the applicant's function/role from the dropdown list.	Function/Role* <input type="text" value="NOC Athlete"/>
Family Name	Required for all applicants. The name entered must be identical with that shown on the ID document used for application. Chinese applicants should use <i>pinyin</i> (capital Latin letters). No more than 25 letters should be entered.	ZHANG
Given Name	Required for all applicants. The name entered must be identical with that shown on the ID document used for application. Chinese applicants should use <i>pinyin</i> (capital Latin letters). No more than 25 letters should be entered.	JUN
Name in Chinese characters	Required for Chinese Applicants. Simplified Chinese should be used. The name entered must be identical with that shown on the ID document used for application. Enter "#" if the character cannot be entered through computer.	张军
Gender	Required for all applicants. Please select the gender from the dropdown list.	Gender* <input type="text" value="Male"/>
Date of Birth	Required for all applicants. Consistent with that shown on the ID document used for application. Select the day, month and year.	Date of Birth* (dd/mm/yyyy) <input type="text" value="01/08/1982"/>
Country/Region of Birth	Required for all applicants. Select the country/region of birth in the dropdown list. Please refer to Appendix J.	Country/Region of Birth* <input type="text" value="People's Republic of China"/>
Nationality	Required for all applicants. Select the country/region by which the ID document is issued referring to Appendix J. Nationality entered for an athlete should be consistent with the country/region which he/she plays for.	Nationality* <input type="text" value="People's Republic of China"/>
Photo	Please refer to "Online Registration (9) photo" in <i>The 3rd Asian Beach Games Accreditation Guide</i> .	
Type of ID Document	Applicable to all applicants. Please select the type of ID document.	Type of ID Document* <input type="text" value="Chinese ID Card"/>
Number of ID Document	Applicable to all applicants. Non-Chinese applicants who have more than one passport	111111111111111111

	should choose the one they use when entering into China.	
Expiry Date of ID Document	Required for all applicants. The date entered should be identical with that shown on the applicant's ID document, and it must be no earlier than January 1, 2013. For Chinese applicants whose ID Cards have a permanent validity period, please enter 31/12/2030.	Expiry Date of ID Document* (dd/mm/yyyy) <input type="text" value="01/01/2013"/>
Scanned Copy of ID Document	Required for all applicants. Please upload the scanned copy of the valid ID document used for accreditation application. Please refer to "Online Registration (10) ID Document" in <i>The 3rd Asian Beach Games Accreditation Guide</i> .	
Permanent Address (Country/Region)	Required for all applicants. Please select the country or region of permanent address referring to Appendix J.	Country/Region* <input type="text" value="People's Republic of China"/>
Permanent Address (Province/State)	Required for all applicants. Fill in light of actual situation.	SHANDONG PROVINCE
Permanent Address (City)	Required for all applicants. Chinese applicants should enter the city or county of permanent residence, and non-Chinese applicants should enter in light of actual situation.	YANTAI
Permanent Address (Detailed Address)	Required for all applicants. As for mainland Chinese applicants, the address entered should be identical with that shown on the first page of the applicant's Residence Booklet; for applicants from other countries/regions, please enter detailed address of permanent residence, including street and building/house number.	ROOM 101, UNIT 1, BUILDING 1, NO. 1, HAIYANG ROAD, HAIYANG CITY
Current Address (Country/Region)	Required for all applicants. Please select the country/region of the applicant's current residence by referring to Appendix J.	Country/Region* <input type="text" value="People's Republic of China"/>
Current Address (Province/State)	Required for all applicants. Please enter by referring to "Permanent Address (Province/State)".	SHANDONG PROVINCE
Current Address (City)	Required for all applicants. Please enter by referring to "Permanent Address (City)".	YANTAI
Current Address (Detailed Address)	Required for all applicants. Please enter by referring to "Permanent Address (Detailed Address)".	ROOM 101, UNIT 1, BUILDING 1, NO. 1, YOUTH ROAD, ZHIFU DISTRICT
Responsible Organization	Required for all applicants. Please enter the full name of the responsible organization which the applicant belongs to.	CHINESE OLYMPEC COMMITTEE
Name of the entitled person to invite the guest	Required for accompanying guests. Please enter the name of the entitled person to invite the guest.	
ID Document Number of the Inviter	Required for accompanying guests. Please enter the number of the ID document used for accreditation application of the inviter.	
Sport	Required if the item is marked as mandatory in the form. Please select the sport from the dropdown list by referring to Appendix F in <i>The 3rd Asian Beach Games</i>	Sport <input type="text" value="Beach Volleyball"/>

	<i>Accreditation Guide.</i>	
Media Organization	Required for media personnel. Please enter the full name of the applicant's media organization.	CHINA CENTRAL TELEVISION
Signature of the President or Secretary General and Stamp of Responsible Organization	Required for all applicants after printing. The submitted printed forms should be duly signed by the President, Secretary General or other authorized person of the responsible organization and stamped by the organization.	
Date of Signature	Required for all applicants after printing. Please write down the date that the form is signed and stamped.	

G Function/Role and Category Chart

Responsible Organization	Category	Function/Role
Olympic Council of Asia (OCA)	OCA	OCA President OCA Vice President OCA Secretary General OCA Honorary President OCA Honorary Vice President OCA Chairman of Coordination Commission OCA EB OCA Technical Director OCA Director General OCA Chairman of Standing Committee OCA Staff Member OCA Standing Committee Member OCA Anti-Doping Commission Member OCA Senior Staff OCA TUE Sub-Commission Member OCA International Doping Control Officers Programme Member OCA Outreach Programme Member OCA Marketing Agent Invited Distinguished Guest of OCA Chairman, President and Senior Executive of OCA Marketing Agents Entourage of Guests
	OCA Accompanying Guest	OCA Accompanying Guest
	IOC	IOC President IOC Vice President IOC EB IOC Member IOC Honorary Member IOC Director General IOC Director IOC Member of Commission IOC HQ Staff
	IOC Accompanying Guest	IOC Accompanying Guest

National Olympic Committee (NOC)	NOC	NOC President NOC Secretary General NOC Third Delegate Invited Government Guest of NOC NOC Chef de Mission NOC Deputy Chef de Mission NOC Attaché NOC Member NOC Guest NOC HQ Official NOC Medical Staff NOC Press Attaché
	NOC Athlete	NOC Athlete
	COC	President of Chinese Sports Federation Secretary General of Chinese Sports Federation
	NOC Accompanying Guest	NOC Accompanying Guest
	NOC Media	Journalist Photographer Support Staff
	NOC Sport Media	Specialist Press Specialist Photographer
	NOC Official	Official Delegate of National Sports Federation NOC Team Technical Official NOC Team Official NOC Extra Official
International Sports Federation (IF)	IF	IF President IF Secretary General
	IF Accompanying Guest	IF Accompanying Guest
	IF Official	IF Technical Delegate IF Member of the EB IF Jury Member IF Technical Official
Asian Sports Federation (AF)	AF	AF President AF Secretary General
	AF Accompanying Guest	AF Accompanying Guest
	AF Official	AF Technical Delegate AF Member of the EB AF Jury Member AF Technical Official
World Anti-Doping Agency	WADA	WADA Independent Observers

(WADA)		Programme Member WADA Outreach Programme Member
Haiyang Asian Beach Games Organizing Committee (HABGOC)	HABGOC	HABGOC President HABGOC Executive President HABGOC Vice President HABGOC Chief Director of Executive Office HABGOC Executive Director of Executive Office HABGOC Managing Director of Executive Office HABGOC Member of Executive Office HABGOC Guest Member of HABGOC (auditor included) Special Guest Entourage of Guests
	HABGOC Accompanying Guest	HABGOC Accompanying Guest
Former & Next Asian Beach Games Organizing Committee	ABGOC	EB Member of Former/Next ABGOC Member of Former/Next ABGOC
	ABGOC Accompanying Guest	ABGOC Accompanying Guest
Responsible Organization of Observers	Observer	Observer Candidate City Delegation/Observer of Next Asian Games Organizing Committee Other Observer Invited by the OCA
Media Organization	Media	Journalist Support Staff Photographer Non-Rights-Holding Broadcaster
	Sport Media	Specialist Press Specialist Photographer
Broadcasting Organization	RT	Senior Staff (Supervisor, Producer, Commentator, etc.) of Rights-Holding Broadcaster Producing and Technical Staff for Broadcasting (Technician, Cameraman, etc.) of Rights-Holding Broadcaster Support Staff of Rights-Holding Broadcaster
	HB	Senior Staff (Supervisor, Producer, Commentator, etc.) of Host Broadcaster

		Producing and Technical Staff for Broadcasting (Technician, Cameraman, etc.) of Host Broadcaster Support Staff of Host Broadcaster
Enterprise Organization	Enterprise	Executive of Senior Partner/Partner/Sponsor of the Games Entourage of Guests Senior Partner Partner Sponsor Supplier Franchiser